General Fund

	AAF OOA
Aging and Adult Services - Public Guardian-Conservator	AAA PGD
Agriculture/Weights and Measures	AAA AWM
Airports	AAA APT
·	AAA ANE
	AAA ASR
·	AAA ATX
	AAA MLH
	AAA BDF
'	AAA CNA
••	AAA DCS
	AAA CBD
,	AAA CAO
,	AAA LIT
•	AAA CCL
,	AAA CCM
y	AAA SCL
,	AAA CFP
,	AAA CTN
	AAA FLP
	AAA GJY
County Trial Courts - Indigent Defense Program	AAA IDC
County Trial Courts - Trial Court Funding - Maintenance of Effort	AAA TRC
District Attorney - Criminal Prosecution	AAA DAT
Economic Development	AAA EDF
Finance and Administration	AAA FAB
Finance and Administration - Capital Facilities Leases	AAA JPL
·	AAA HCC
Human Resources	AAA HRD
	AAA OCH
·	AAA UNI
	AAA DPA
	AAB BHI
	AAB ATC
·	AAA ATI
e ,	AAB UPP
	AAB FGR
	AAB CAS
· · · · · · · · · · · · · · · · · · ·	AAA DVC
	AAA ETP
· · · · · · · · · · · · · · · · · · ·	
	AAB KIN
	AAA OCC
	AAB CAP
, ,	AAB SED
Information Services - Application Development	AAA SDD



General Fund	
Land Use Services - Administration	AAA LUS
Land Use Services - Building and Safety	AAA BNS
Land Use Services - Code Enforcement	AAA CEN
Land Use Services - Fire Hazard Abatement	AAA WAB
Land Use Services - Planning	AAA PLN
Law and Justice Group Administration	AAA LNJ
Local Agency Formation Commission	AAA LAF
Probation - Administration, Corrections and Detention	AAA PRB
Probation - Court-Ordered Placements	AAA PYA
Probation - Juvenile Justice Grant Program	AAA PRG
Public Defender	AAA PBD
Public Health	AAA PHL
Public Health - California Children's Services	AAA CCS
Public Health - Indigent Ambulance	AAA EMC
Public Works - Surveyor	AAA SVR
Purchasing	AAA PUR
Real Estate Services	AAA RPR
Real Estate Services - Courts Property Management	AAA CRT
Real Estate Services - Facilities Management Division	AAA FMD
Real Estate Services - Rents and Leases	AAA RNT
Real Estate Services - Utilities	AAA UTL
Regional Parks	AAA CCP
Registrar of Voters	AAA ROV
Sheriff/Coroner/Public Administrator	AAA SHR
Sheriff/Coroner/Public Administrator - Detentions	AAA SHD
Sheriff/Coroner/Public Administrator - Law Enforcement	AAA SHC
Veterans Affairs	AAA VAF
Restricted General Funds	
Automated Systems Development	AAP CAO
Prop 172 - District Attorney	AAG DAT

Automated Systems Development	AAP CAO
Prop 172 - District Attorney	AAG DAT
Prop 172 - Probation	AAG PRB
Prop 172 - Sheriff	AAG SHR
Realignment - Behavioral Health	AAC HCC
Realignment - Health Services	AAE HCC
Realignment - Social Services	AAD HCC



Special Revenue Funds

Agriculture/Weights and Measures - California Grazing	SCD ARE
Airports - Capital Improvement Program	RAA APT
Airports - Capital Improvement Program	RAW APT
Airports - Chino Airport Commercial Hangars	RCI APT
Airports - Chino Airport Incentive Fund	RCO APT
Assessor/Recorder/County Clerk - Electronic Recording	SIW REC
Assessor/Recorder/County Clerk - Recorder Records	SIX REC
Assessor/Recorder/County Clerk - Social Security Number Truncation	SST REC
Assessor/Recorder/County Clerk - Systems Development	SDW REC
Assessor/Recorder/County Clerk - Vital Records	SDX REC
Auditor-Controller/Treasurer/Tax Collector - Redemption Maintenance	SDQ TTX
Behavioral Health - Block Grant Carryover Program	SDQ 11X
Behavioral Health - Court Alcohol and Drug Program	SDI MLH
Behavioral Health - Driving Under the Influence Programs	SDC MLH
Behavioral Health - Mental Health Services Act	RCT MLH
Community Development and Housing	SAR ECD
Community Development and Housing	SAS ECD
Community Development and Housing	SAT ECD
Community Development and Housing	SAU ECD
Community Development and Housing	SAV ECD
Community Development and Housing	SBA ECD
Community Development and Housing	SBC ECD
Community Development and Housing	SBD ECD
Community Development and Housing	SBE ECD
Community Development and Housing	SBQ ECD
Community Development and Housing	SBR ECD
Community Development and Housing	SBW ECD
Community Development and Housing	SBZ ECD
Community Development and Housing	SCS ECD
Community Development and Housing	SDJ ECD
Community Development and Housing	SDK ECD
Community Development and Housing	SIH ECD
Community Development and Housing	SIL ECD
Community Development and Housing	SIO ECD
Community Development and Housing	SIR ECD
County Library	SAP CLB
County Trial Courts - Alternate Dispute Resolution	SEF CAO
County Trial Courts - Courthouse Seismic Surcharge	RSE CAO
County Trial Courts - Registration Fees	RMX IDC
District Attorney - Auto Insurance Fraud Prosecution	RIP DAT
District Attorney - Federal Asset Forfeitures	SDN DAT
District Attorney - Real Estate Fraud Prosecution	REB DAT
District Attorney - Specialized Prosecutions	SBI DAT
District Attorney - State Asset Forfeitures	SBH DAT
District Attorney - Vehicle Fees - Auto Theft	SDM DAT
District Attorney - Workers' Compensation Insurance Fraud Prosecution	ROB DAT
Economic Development - Housing Successor	MPW 644
Economic Development - Housing Successor	SPE RDA



Special Revenue Funds	
Economic Development - Housing Successor	SPH RDA
Economic Development - Housing Successor	SPL CED
Economic Development - Housing Successor	SPM MIS
Economic Development - San Bernardino Valley Enterprise Zone	SYZ EDF
Economic Development - Successor Agency	DBV CED
Economic Development - Successor Agency	DBW SSV
Economic Development - Successor Agency	SQD 644
Economic Development - Successor Agency	SQE SSV
Economic Development - Successor Agency	SQF CED
Economic Development - Successor Agency	SQG RDA
Economic Development - Successor Agency	SQH SSV
Economic Development - Successor Agency	SQI CED
Economic Development - Successor Agency	SQJ SSV
Economic Development - Successor Agency	SQK SSV
Finance and Administration - Disaster Recovery Fund	SFH CAO
Health Care Administration - Master Settlement Agreement	RSM MSA
Human Resources - Commuter Services	SDF HRD
Human Resources - Employee Benefits and Services	SDG HRD
Human Services - Wraparound Reinvestment Fund	SIN BHI
Law and Justice Group - 2011 Justice Assistance Grant	SDO LNJ
Law and Justice Group - 2010 Justice Assistance Grant	SIQ LNJ
Law and Justice Group - 2009 Justice Assistance Grant	SDT LNJ
Law and Justice Group - 2009 Recovery Act Justice Assistance Grant (JAG)	SIT LNJ
Law and Justice Group - Southwest Border Prosecution Initiative	SWI LNJ
Preschool Services	RSC HPS
Probation - Asset Forfeiture 15%	SYM PRB
Probation - Criminal Recidivism (SB 678)	SJB PRB
Probation - Juvenile Justice Grant Program	SIG PRG
Probation - Juvenile Re-Entry Program (AB 1628)	SIU PRB
Probation - State Seized Assets	SYN PRB
Public Health - Bio-Terrorism Preparedness	RPL PHL
Public Health - H1N1 Preparedness	RPM PHL
Public Health - Tobacco Use Reduction Now	RSP PHL
Public Health - Vector Control Assessments	SNR PHL
Public Health - Vital Statistics State Fees	SCI PHL
Public Works - Surveyor - Survey Monument Preservation	SBS SVR
Public Works - Transportation - Facilities Development Plans	SWB TRA
Public Works - Transportation - Facilities Development Plans	SWD TRA
Public Works - Transportation - Facilities Development Plans	SWG TRA
Public Works - Transportation - Facilities Development Plans	SWJ TRA
Public Works - Transportation - Facilities Development Plans	SWN TRA
Public Works - Transportation - Facilities Development Plans	SWO TRA
Public Works - Transportation - Facilities Development Plans	SWQ TRA
Public Works - Transportation - Facilities Development Plans	SWX TRA
Public Works - Transportation - Facilities Development Plans	SXP TRA
Public Works - Transportation - Facilities Development Plans	SXQ TRA
Public Works - Transportation - Measure I Program	RRR TRA
Public Works - Transportation - Measure I Program	RRS TRA
Public Works - Transportation - Measure I Program	RRT TRA
Public Works - Transportation - Measure I Program	RRU TRA
Public Works - Transportation - Measure I Program	RRV TRA



Special Revenue Funds	
Public Works - Transportation - Measure I Program	RWR TRA
Public Works - Transportation - Measure I Program	RWS TRA
Public Works - Transportation - Measure I Program	RWT TRA
Public Works - Transportation - Measure I Program	RWU TRA
Public Works - Transportation - Measure I Program	RWV TRA
Public Works - Transportation - Measure I Program	SWR TRA
Public Works - Transportation - Measure I Program	SWS TRA
Public Works - Transportation - Measure I Program	SWT TRA
Public Works - Transportation - Measure I Program	SWU TRA
Public Works - Transportation - Measure I Program	SWV TRA
Public Works - Transportation - Measure I Program	SWW TRA
Public Works - Transportation - Measure I Program	SXA TRA
Public Works - Transportation - Measure I Program	SXB TRA
Public Works - Transportation - Measure I Program	SXC TRA
Public Works - Transportation - Measure I Program	SXD TRA
Public Works - Transportation - Measure I Program	SXE TRA
Public Works - Transportation - Measure I Program	SXF TRA
Public Works - Transportation - Measure I Program	SXG TRA
Public Works - Transportation - Measure I Program	SXO TRA
Public Works - Transportation - Measure I Program	SXU TRA
Public Works - Transportation - Measure I Program	SXV TRA
Public Works - Transportation - Measure I Program	SXW TRA
Public Works - Transportation - Measure I Program	SXY TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEA TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEH TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEJ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEK TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEM TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEO TRA
Public Works - Transportation - Regional Development Mitigation Plan	SER TRA
Public Works - Transportation - Regional Development Mitigation Plan	SES TRA
Public Works - Transportation - Regional Development Mitigation Plan	SET TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEV TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEW TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEZ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFA TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFJ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFK TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFR TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFT TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFW TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGB TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGC TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGL TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGO TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGT TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGU TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGV TRA



Special Revenue Funds Public Works - Transportation - Regional Development Mitigation Plan SGW TRA Public Works - Transportation - Regional Development Mitigation Plan SHB TRA Public Works - Transportation - Regional Development Mitigation Plan SHC TRA SHF TRA Public Works - Transportation - Regional Development Mitigation Plan Public Works - Transportation - Regional Development Mitigation Plan SHH TRA Public Works - Transportation - Regional Development Mitigation Plan SHI TRA Public Works - Transportation - Regional Development Mitigation Plan SHK TRA Public Works - Transportation - Regional Development Mitigation Plan SHL TRA Public Works - Transportation - Regional Development Mitigation Plan SHN TRA Public Works - Transportation - Regional Development Mitigation Plan SHO TRA Public Works - Transportation - Regional Development Mitigation Plan SHQ TRA Public Works - Transportation - Regional Development Mitigation Plan SHR TRA Public Works - Transportation - Regional Development Mitigation Plan SHU TRA Public Works - Transportation - Regional Development Mitigation Plan SHW TRA Public Works - Transportation - Regional Development Mitigation Plan SHX TRA Public Works - Transportation - Regional Development Mitigation Plan SHY TRA Public Works - Transportation - Regional Development Mitigation Plan SIA TRA Public Works - Transportation - Regional Development Mitigation Plan SID TRA Public Works - Transportation - Road Operations SAA TRA Public Works - Transportation - Road Operations SVF TRA Public Works - Transportation - Road Operations SVJ TRA Public Works - Transportation - Road Operations **SVK TRA** Public Works - Transportation - Road Operations SVL TRA Public Works - Transportation - Road Operations SVM TRA Public Works - Transportation - Road Operations SXI TRA Real Estate Services - Chino Agricultural Preserve SIF INQ Regional Parks - Calico Ghost Town Marketing Services SPS CCR Regional Parks - County Trail System RTS CCP Regional Parks - San Manuel Amphitheater SGH CAO Regional Parks - Off-Highway Vehicle License Fee SBY AMS Regional Parks - Park Maintenance and Development SPR CCR Regional Parks - Amphitheater Improvements at Glen Helen SGR RGP Regional Parks - Proposition 40 Projects **RKM RGP** Sheriff/Coroner/Public Administrator- Aviation SCE SHR Sheriff/Coroner/Public Administrator - CAL-ID Program SDA SHR Sheriff/Coroner/Public Administrator - Capital Project Fund SQA SHR Sheriff/Coroner/Public Administrator - Contract Training SCB SHR Sheriff/Coroner/Public Administrator- Court Services Auto SOR SHR Sheriff/Coroner/Public Administrator - Court Services Tech SQT SHR Sheriff/Coroner/Public Administrator - Federal Seized Assets (DOJ) SCK SHR Sheriff/Coroner/Public Administrator - Federal Seized Assets (Treasury) SCO SHR Sheriff/Coroner/Public Administrator - IRNET Federal SCF SHR Sheriff/Coroner/Public Administrator - IRNET State SCX SHR Sheriff/Coroner/Public Administrator - Local Detention Facility Revenue SRL SHR Sheriff/Coroner/Public Administrator - Public Gatherings SCC SHR Sheriff/Coroner/Public Administrator - Search and Rescue SCW SHR Sheriff/Coroner/Public Administrator - State Seized Assets SCT SHR Sheriff/Coroner/Public Administrator - Auto Theft Task Force SCL SHR Special Districts - Fish and Game Commission SBV CAO



Workforce Development

SAC JOB

Capital Improvement Funds

Architecture and Engineering - Capital Improvements and Maintenance	CJP CIP
Architecture and Engineering - Capital Improvements and Maintenance	CJV CIP
Architecture and Engineering - Courthouse CIP	CJY CIP
Architecture and Engineering - Capital Improvements and Maintenance	CMV CIP
Arrowhead Regional Medical Center - Capital Improvements	CJE CIP
Arrowhead Regional Medical Center - Capital Improvements	CJZ CIP

Enterprise Funds

Arrowhead Regional Medical Center (ARMC)	EAD MCR
Arrowhead Regional Medical Center - Medical Center Lease Payments	EMD JPL
County Museum - Museum Store	EMM CCR
Public Works - Solid Waste Management - Environmental Fund	EAL SWM
Public Works - Solid Waste Management - Environmental Mitigation Fund	EWD SWM
Public Works - Solid Waste Management - Operations	EAA SWM
Public Works - Solid Waste Management - Site Closure and Maintenance	EAB SWM
Public Works - Solid Waste Management - Site Enhancement, Expansion, and Acquisition	EAC SWM
Public Works - Solid Waste Management - Closure and Post Closure Maintenance	EAN SWM
Regional Parks - Active Outdoors	EME CCP
Regional Parks - Snack Bars	EMO CCR
Regional Parks - Snack Bars	EMP CCR
Regional Parks - Snack Bars	EMT CCR

Internal Service Funds

Fleet Management - Garage	ICB VHS
Fleet Management - Motor Pool	IBA VHS
Human Resources - Earned Leave Program	IBU HRD
Information Services - 800 Megahertz-Rebanding Project	IBT MHZ
Information Services - Computer Operations	IAJ COD
Information Services - Computer Operations	IAJ CSB
Information Services - Computer Operations	IAJ DEK
Information Services - Computer Operations	IAJ FIS
Information Services - Computer Operations	IAJ GMS
Information Services - Computer Operations	IAJ PRT
Information Services - Computer Operations	IAJ SSD
Information Services - Computer Operations	IAJ TPS
Information Services - Telecommunication Services	IAM DTS
Information Services - Telecommunication Services	IAM NMC
Information Services - Telecommunication Services	IAM TOP
Information Services - Telecommunication Services	IAM WAN
Information Services - Telecommunication Services	IAM FSC
Information Services - Telecommunication Services	IAM MHZ
Purchasing - Mail/Courier Services	IAY PUR
Purchasing - Printing Services	IAG PUR
Purchasing - Surplus Property and Storage Operations	IAV PUR



Internal Service Funds	
Risk Management - Insurance Programs	IAA RMG
Risk Management - Insurance Programs	IAB RMG
Risk Management - Insurance Programs	IAD RMG
Risk Management - Insurance Programs	IAE RMG
Risk Management - Insurance Programs	IAF RMG
Risk Management - Insurance Programs	IAH RMG
Risk Management - Insurance Programs	IAI RMG
Risk Management - Insurance Programs	IAL RMG
Risk Management - Insurance Programs	IAN RMG
Risk Management - Insurance Programs	IAO RMG
Risk Management - Insurance Programs	IAQ RMG
Risk Management - Insurance Programs	IAR RMG
Risk Management - Insurance Programs	IAT RMG
Risk Management - Insurance Programs	IAU RMG
Risk Management - Insurance Programs	IAW RMG
Risk Management - Insurance Programs	IAX RMG
Risk Management - Insurance Programs	IBB RMG
Risk Management - Insurance Programs	IBC RMG
Risk Management - Insurance Programs	IBD RMG
Risk Management - Insurance Programs	IBF RMG
Risk Management - Insurance Programs	IBG RMG
Risk Management - Insurance Programs	IBH RMG
Risk Management - Insurance Programs	IBI RMG
Risk Management - Insurance Programs	IBK RMG
Risk Management - Insurance Programs	IBL RMG
Risk Management - Insurance Programs	IBM RMG
Risk Management - Insurance Programs	IBR RMG
Risk Management - Insurance Programs	IBS RMG
Risk Management - Insurance Programs	IMM RMG
Risk Management - Insurance Programs	ISB RMG
Risk Management - Operations	IBP RMG



AB 109: Assembly Bill 109, the Public Safety Realignment Act, signed April 4, 2011, transfers responsibility for housing/supervising inmate and parolee populations classified as "low-level" offenders from the California Department of Corrections and Rehabilitation (CDCR) to counties effective October 1, 2011.

ABx1 26: Assembly Bill x1 26, the Dissolution Act, signed June 29, 2011, mandates the elimination of every redevelopment agency in California effective February 1, 2012, and mandates all unobligated funds be distributed to the appropriate taxing entities.

Accrual: An accrual is an accounting entry that recognizes revenue when earned and expenses when incurred. An accrual is made at the end of the fiscal year to ensure revenue and expenses are recorded in the appropriate fiscal year.

Activity: A component within a fund; usually a specific line of work performed to accomplish a function for which a governmental unit is responsible.

Adopted Budget: The original spending plan and financing given at the beginning of the fiscal year, typically adopted by the Board of Supervisors in June for the upcoming fiscal year. It may vary from the Recommended Budget.

Amortization: The process of gradually extinguishing an asset on the books.

Appropriation: An appropriation is an authority to spend. It represents the authorization for the county to make expenditures/incur obligations for a specified purpose and period of time. An appropriation represents the authorized expenditure limit for a budget unit for the current fiscal year.

ARRA: ARRA is an acronym used for American Recovery and Reinvestment Act of 2009, also known as Economic Stimulus Funds. The three immediate goals of ARRA are to create new jobs and save existing ones, spur economic activity and invest in long-term growth, and foster unprecedented levels of accountability and transparency in government spending.

Balanced Budget: The annual operating budget will be structurally balanced upon adoption of the Board of Supervisors. Total revenues, including carry-over fund balances, will equal the total appropriation and reserves.

Budgeted Staffing: The number of positions (headcount) funded in a budget unit.

Budget Unit: An organizational component which is represented by the combination of a fund and department into one unit for purposes of budgeting.

Capital Project Funds: Capital Project Funds are used to account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

Central Services: The Central Services expense category, replaces Central Computer and was set up beginning fiscal year 2010-11 to allocate both the Information Services and Facilities Management Departments' associated charges.

- Information Services Department computer charges are countywide costs for computer infrastructure such as email, wide area network, payroll processing, and software/hardware staff support. Each department's Central Computer budget amount is estimated at the beginning of the fiscal year by the Information Services Department and is billed based on that estimate. Next year's budget (2011-12) will be adjusted based upon the actual usage in 2010-11.
- Facilities Management Department charges are for basic services provided to departments including grounds, custodial, and maintenance. Each department's budget amount for grounds, custodial, and maintenance is based on an annual average cost per square foot.



Contingencies: An amount set aside within a budget for unforeseen expenditure requirements. Board action must be taken to spend contingency funds and a 4/5 vote is required for approval.

COWCAP: COWCAP is an acronym for County Wide Cost Allocation Plan. It is the method by which indirect support costs for services such as Human Resources, Payroll, Purchasing, etc. are allocated to departments. It is prepared annually by the County Auditor-Controller/Recorder/Treasurer/Tax Collector in accordance with the Office of Management and Budget, Budget Circular A-87, which is the guideline for state and federal reimbursements for indirect costs.

Department: An organizational unit used by county management to group programs of a like nature. In terms of financial structure, departments may have multiple funding sources, i.e. general fund, special revenue fund, etc. that are based on specified uses. The combinations of the various funds are consolidated at the department level.

Depreciation: The recording of expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Deficit: Insufficient revenues or other available funds to fully fund expenditures and other disbursements during a fiscal year.

Discretionary General Funding: Describes the overall process of administering local cost, which is the amount contributed by the county general fund from its discretionary revenue sources to fund the activities of a department.

Discretionary Revenue: Revenue not legally designated for a specific purpose or program that can be appropriated at the discretion of the Board of Supervisors.

Employee Health and Productivity Program (EHaP): A modified duty/return to work program that utilizes specialized nurses to obtain effective and timely treatment for injured or ill employees. Overall goals are to return the employee to the workplace as soon as possible and to increase the health and productivity of employees through health promotion and risk reduction programs.

Encumbrance: An encumbrance is not an expenditure or a liability but merely a reserve of appropriation in a given fiscal year.

Enterprise Funds: Enterprise Funds are established to account for operations that are funded and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be funded or recovered primarily through operational revenues.

Expenditure: Decreases in net financial resources. An expenditure includes current operating expenses that require the present or future use of resources.

Final Budget: A budget unit's adopted spending plan and financing, including all mid-year adjustments through the fourth quarter.

Fiscal Year: The County's twelve-month accounting period (July 1 through the following June 30), which varies from the calendar year and the federal fiscal year.

Fixed Asset: An asset of a long-term character such as land, buildings, furniture, and other equipment costing \$5,000 or more and having a useful life of one year or more. Additionally, computer software is capitalized if the value is \$100,000 or greater.

Function: A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. This designation is specified by the State Controller. For example: "Public Protection" is the function of the Sheriff-Coroner/Public Administrator Department.



Fund: A legal unit that provides for the segregation of moneys or other resources in the county treasury for specific activities or obligations in accordance with specific restrictions or limitations. A separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and fund balance, as well as its income and expenditures. The assets of a fund may also be placed into separate accounts to provide for limitations on specific fund income or expenditures.

Fund Balance: An amount comprised of accumulated excess or deficiency of revenues less expenditures of a fund, including the cancellation of prior year encumbrances. This is measured at the end of each fiscal year. Fund balance may be used in the budget unit for the upcoming year as a funding source for one-time projects or services.

Fund Balance Classifications: Beginning in 2010-11, GASB 54 requires that financial statements for governmental funds classify fund balance in one of the following five components:

- Nonspendable fund balance assets that will never convert to cash, or will not convert soon enough to affect the current period, or resources that must be maintained intact pursuant to legal or contractual requirements;
- Restricted fund balance resources that are subject to externally enforceable limitations imposed by creditors, grantors, contributors, or laws and regulations of other governments, constitutional provision, or enabling legislation;
- Committed fund balance resources that are constrained by self-imposed limitations set in place prior to the end of the period by the highest level of decision making, and remain binding unless removed in the same manner:
- Assigned fund balance resources that are limited resulting from an intended use established by either the highest level of decision making, or the official or body designated for that purpose;
- Unassigned fund balance residual net resources that cannot be classified in one of the other four categories.

GASB 34: Governmental Accounting Standards Board (GASB), Statement 34 establishes requirements for the annual financial reports of state and local governments. The goal is to make annual reports easier to understand and more useful to people who use governmental financial information to make decisions. There are many components of GASB 34, but as it relates to the budget, it is primarily composed of how services provided between county budget units are accounted for. GASB 34 specifies how payments for services should be accounted for (either as reimbursements or as departmental revenues). All transactions between departments within the same fund (i.e. general fund) are budgeted as reimbursements. While the net impact is zero, reclassifications between these two categories cause inconsistencies when comparing year-to-year budgets by specific expense or revenue categories.

GASB 51: Governmental Accounting Standards Board (GASB), Statement 51 establishes requirements for the annual financial reports of state and local governments. The objective of this statement is to enhance the comparability of the accounting and financial reporting of intangible assets among state and local governments, and requires that all intangible assets not specifically excluded by its scope provisions be classified as capital assets.

GASB 54: Governmental Accounting Standards Board (GASB), Statement 54 establishes requirements for the annual financial reports of state and local governments to be implemented for periods beginning after June 15, 2010. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. The main components of GASB 54 and how they relate to budget primarily consists of replacing existing fund balance classifications (reserved and unreserved) with new classifications (nonspendable, restricted, committed, assigned, and unassigned) that observe the constraints imposed upon the use of the resources reported in governmental funds. In addition, special revenue fund type was clarified and affects the activities required to be reported in that fund type.

General Fund: The General Fund is the predominate fund for funding county programs.

Geographic Information System (GIS): A geographic information system integrates hardware, software, and data for capturing, managing, analyzing, and displaying all forms of geographically referenced information.



Governmental Funds: Governmental funds consist of the general fund, special revenue funds, capital projects funds and debt service funds.

Grants: A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Headcount: Actual number of individuals carried in a budget unit's payroll, as opposed to the equivalent number computed from wages budgeted.

Internal Service Funds (ISF): Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

Limited Term: A position designation for non-regular positions, consisting of contract, extra-help, or recurrent position types.

Mandate: A program that meets constitutional, statutory or court-ordered requirements from either federal or state entities.

Memorandum of Understanding (MOU): For budget purposes, the MOU refers to a negotiated and approved labor agreement between the county and an employee labor organization or group that details the salary, benefits, and other conditions of employment.

Mid-year Adjustments: Board approved changes to a department's budget after the adoption of the final budget.

Mission: A clear, concise statement of purpose for the entire department. The mission focuses on the broad, yet distinct, results the department will achieve for its customers.

Modified Budget: A budget unit's adopted spending plan and financing, including any mid-year adjustments through the second quarter.

Net County Cost: Net county cost (or discretionary general funding) is the amount contributed to county general fund departments from its discretionary revenue sources to fund the activities of a department.

Operating Transfers In/Out: A method of providing financing from one budget unit to another for the implementation of a project or program.

Other Charges: A category of accounts established for expenditures other than salaries and benefits, services and supplies, and fixed assets. Example: Interest expense, public assistance costs, etc.

Performance Measure: An ongoing, quantitative indicator of resources consumed, workload, productivity, efficiency, and effectiveness. Performance measures should relate to objectives and allow for measurement of the same thing over time.

Position: A specific employment, whether occupied or vacant, involving duties requiring the services of one person. A position whether full or part-time is reflected as 1 in budgeted staffing amounts.

Programmed Salary Savings: A programmed mitigation measure, taken midyear in 2009-10 used to assist with balancing the budget as a result of savings realized from the deferral of raises from various bargaining groups. The majority of general fund budget units receiving discretionary general funding were impacted by these savings.

Proposition 172 (Prop 172): A permanent extension of a half-cent Local Public Safety Sales Tax approved by California voters on November 2, 1993. Proceeds of this sales tax must be dedicated to public safety.

Proprietary Funds: Classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds).



Public Service Employee (PSE): PSEs are employees assigned to entry-level positions in a variety of fields and occupations for a limited duration. They are not full-time, regular county employees. PSEs are subject to an expedited recruiting process to accommodate additional workload or to manage one-time special projects. They do not receive the full range of benefits or have the civil service status of regular county employees.

Realignment Funding (Health & Welfare): In 1991-92 the state approved the Health & Welfare Realignment Program that involves a shift of program responsibilities from the state to the counties. This shift is funded through a corresponding shift of dedicated Sales Tax and Vehicle License Fee revenue.

Recommended Budget: A recommended budget is the working document of the fiscal year under discussion. Approval of this document does not allow expenditures for fixed assets or for new permanent employee positions unless specifically approved by the Board of Supervisors.

Redevelopment Agency: In 1951 the California Redevelopment Law (CRL) was enacted, which gave California cities and counties the authority to create redevelopment agencies. The CRL provided the local redevelopment agencies powerful local tools to eliminate urban decay, apply for grants, create jobs, build community facilities and infrastructure and attract economic reinvestment. Eventually, the CRL was expanded to assist in the creation of low and moderate income housing. A redevelopment agency, a separate legal entity, was responsible for the implementation of the CRL for the local communities. A redevelopment agency had the ability to create project areas, to purchase and assemble development sites, build infrastructure, construct deed-restricted affordable housing, and issue debt. An agency paid for these improvements through the utilization of tax increment financing. Redevelopment agencies and tax increment financing were eliminated by the State on January 31, 2012.

Reimbursements: Amount received as payment of the cost of work, or service performed, or of other expenditures made, for or on behalf of another governmental unit or department. Reimbursements represent the recovery of expenditure and are considered a financing source.

Restricted Funds: Restricted funds consist of two restricted funding sources – Prop 172 and Realignment. Prop 172 revenue assists in funding the Sheriff-Coroner/Public Administrator, District Attorney, and Probation departments. Realignment assists in funding mental health, social services, and health programs within the county.

Revenue: The addition of cash or other current assets to governmental funds (receipts) which do not increase any liability or reserve and do not represent the recovery of an expenditure, i.e., reimbursements. Generally, revenue is derived from taxes, licenses and fees, or investment earnings. Revenues are deposited in a budget unit for future appropriation.

Revenue Over (Under) Expense: Represents the total change in a proprietary fund's net assets.

Retirement Incentive Program (RIP): A program offered to county employees in 2008-09 to obtain personnel cost savings in a manner that minimized the financial impact to the county. County employees retiring by June 30, 2009 were made eligible to receive \$250 for each completed quarter of continuous county service, payable annually over five years. As part of the RIP, it was expected that the resulting vacated positions would not be filled for a period of five years (although some exceptions applied) and that payment would be suspended if the participating employee returned to work for the county in any capacity.

SB 90 State-Mandated Local Program: State reimbursements to local governments for the cost of activities required by State legislative and executive acts.

Services and Supplies: A category of expenditures within a budget unit for all standard costs of daily operations, including such items as office supplies, training, contractual services, and travel.

Set-Aside Reserve: A reserve made up from available balances materializing throughout one or more fiscal years which are not required to support disbursements of a legal or emergency nature and are held (set aside) for future funding requirements.



Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific sources of revenue whereby the use of such revenue is restricted by law for particular functions or activities of government. State Government Code Section 29009 requires that the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget.

Step Increases: An employee, based upon the completion of the required service hours in their classification, satisfactory work performance, and appointing authority recommendation, may receive step advancements. Step advancements within the base salary range shall be based on one (1) or two (2) step increments depending on hire date and bargaining unit. Each increment is 2.5%.

Strategic Goal: A strategic goal translates resources into significant results to be achieved, providing the basis for evaluating the department as a whole.

Time Bank: For 2011-12, per the SBPEA contract, represented employees will defer 1.5 hours of compensation each pay period for 26 pay periods, to be used in the same manner as vacation leave, and to be used prior to the expiration of the contract.

Transfers: The movement of resources from one budget unit to another usually for payment of services received.

Trend: A documented recurrence of a measurable event or circumstance over time that is increasing, decreasing or even staying the same.

Unrestricted Net Assets: That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

Work Schedule Reduction: A recommended reduction of eight hours per pay period for SBPEA represented employees to help mitigate costs associated with previously negotiated across-the-board salary increases.



A&E: Architecture and Engineering Department

AAA: Area Agency of Aging

AABs: Assessment Appeals Boards

AB: Assembly Bill

ACF: Administration for Children and Families **ACIP:** Airport Capital Improvement Program

ACT: Animal Cruelty Task

ADA: Americans with Disabilities Act **ADC:** Adelanto Detention Center

ADP: State Department of Alcohol and Drug

Programs

ADS: Alcohol and Drug Services

AFDC: Aid to Families with Dependent Children **AFIS:** Automated Fingerprint Identification System

AOC: Administrative Office of the Courts **AOPA:** Aircraft Owners and Pilots Association

APS: Adult Protective Services

AQMD: Air Quality Management District **ARMC:** Arrowhead Regional Medical Center **ARRA:** American Recovery and Reinvestment Act

ASB: Administrative Services Bureau

ATC: Aid to Adoptive Children

ATC: Auditor-Controller/Treasurer/Tax Collector BCCs: Boards, Commissions, and Committees

BH: Behavioral Health

BLM: Bureau of Land Management

BMI: Body Mass Index **BOS:** Board of Supervisors **BRT:** Business Resource Team

CAEZ: California Enterprise Zone Association **CAFM:** Computer Aided Facilities Management **CalEMA:** California Emergency Management Agency

CAL ID: California Identification System **CAL MMET:** California Multi-Jurisdictional
Methamphetamine Enforcement Team

CALTRANS: California Department of Transportation **CalWORKs:** California Work Opportunities and

Responsibilities to Kids **CAD:** Computer Aided Design

CAFR: Comprehensive Annual Financial Report

CAO: County Administrative Office

CARE: Coordinated Asthma Referral Education

CAS: Cash Assistance for Immigrants
CASE: Coalition Against Sexual Exploitation
CBO: Community Based Organization

CBP: Customs and Border Protection **CCB:** Community Corrections Bureau

CCH: Cardiac Care Hospitals
CCS: California Children's Services
CDA: California Department of Aging

CDBG: Community Development Block Grant **CDBG–R:** Community Development Block Grant,

Economic Stimulus Funds (also ARRA)

CDC: Centers for Disease Control

CDC: Central Detention Center

CDCR: California Department of Corrections and

Rehabilitation

CDH: Community Development and Housing **CDPH:** California Department of Public Health **Cedar Glen:** Cedar Glen Disaster Recovery

Project Area

CEHW: Center for Employee Health and Wellness **CEQA:** California Environmental Quality Act **CERTNA:** California e-Recording Transaction

Network Authority

CFCO: Community First Choice Options **CFS:** Children and Family Services **CGC:** County Government Center

CGRP: Cucamonga-Guasti Regional Park

CIP: Capital Improvement Program

CMAC: California Medical Assistance Commission

CMP: Congestion Management Program

CMS: Center for Medicare and Medicaid Services

CMSP: County Medical Services Program

CNET: Children's Network
CNI: California Necessities Index

COB: Clerk of the Board

CoIDA: San Bernardino County Industrial

Development Authority

COLA: Cost of Living Adjustment

COPPS: Community Oriented Policing and Problem Solving

COPS: Citizens' Option for Public Safety

CoRDA: County of San Bernardino Redevelopment

Agency

COWCAP: Countywide Cost Allocation Plan

CRI: Cities Readiness Initiative

CRM: Community Relationship Management

CSA: County Service Area **CSC:** Customer Service Center **CSU:** Customer Service Unit



CTC: Contract Transaction Charge
CWS: Child Welfare Services

DA: District Attorney

DAAS: Department of Aging and Adult Services

DBH: Department of Behavioral Health **DCB:** Detention Corrections Bureau

DCSS: Department of Child Support Services **DHCS:** State Department of Health Care Services

DJJ: Department of Juvenile Justice **DMH:** State Department of Mental Health **DMV:** Department of Motor Vehicles

DNA: Deoxyribonucleic AcidDOJ: Department of JusticeDOL: Department of LaborDPH: Department of Public HealthDPW: Department of Public Works

DRC: Day Reporting Center

DRDP-PS: Desired Results Developmental Profile

Preschool

DRDP-R: Desired Results Developmental Profile-

Revised

DRM: Department of Risk Management **DSH:** Disproportionate Share Hospital

DSRIP: Delivery System Reform Incentive Plan

DUI: Driving Under the Influence **DUILA:** Drug Use is Life Abuse **DVD:** Digital Video Discs

EAP: Employee Assistance Program **ED:** Department of Economic Development **EDA:** Economic Development Agency

EDD: California Employment Development Department

EEO: Equal Employment Office **EFC:** Extended Foster Care **EFT:** Electronic Funds Transfer

EHaP: Employee Health and Productivity Program

EIR: Environmental Impact Report

EMACS: Employee Management and Compensation

System

EMF: Environmental Mitigation Fund **EMS:** Emergency Medical Services

EMSA: Emergency Medical Services Authority

EOC: Emergency Operations Center

EPSDT: Early and Periodic Screening, Diagnosis

and Treatment

ERAF: Educational Revenue Augmentation Fund

ERC: Employment Resource Center

ERRP: Early Retiree Reimbursement Program **ESDC:** Environmental Science Day Camp

ESG: Emergency Solutions Grant

EVOC: Emergency Vehicle Operations Center

F2F: Family-to-Family

FAA: Federal Aviation Administration **FAS:** Financial Accounting System

FCC: Federal Communications Commission
FCSP: Family Caregiver Support Program
FEMA: Federal Emergency Management Agency

FGR: Cash Aid for All other Families **FLJC:** Foothill Law and Justice Center **FMD:** Facilities Management Division

FMAP: Federal Medical Assistance Percentage **FMIS:** Fleet Management Information System

FMLA: Family Medical Leave Act **FNS:** Food and Nutrition Services

FPACT: Family Planning, Access, Care, and

Treatment

FRA: Frequency Reconfiguration Agreement

FSP: Food Stamp Participation

GASB: Governmental Accounting Standards Board

GED: General Equivalency Diploma

GFOA: Government Finance Officers Association

GHRC: Glen Helen Regional Center GHRP: Glen Helen Regional Park GIS: Geographic Information System GPS: Global Positioning System

GR: General Relief

GREAT: Gang Resistance Education and Training GRIP: Gang Reduction Intervention Program GSA: General Services Administration GSB: General Services Building

GWTS: Groundwater Treatment System **HAVA:** Help America Vote Act of 2002

HBP: Highway Bridge Program

HDGC: High Desert Government Center **HDJDAC:** High Desert Juvenile Detention and

Assessment Center

HFAP: Health Care Facilities Accreditation Program

HHW: Household Hazardous Waste

HICAP: Health Insurance Counseling and Advocacy

Program

HIDTA: High Intensity Drug Trafficking Area



HPRP: Housing Preservation and Rapid Re-housing

Program

HRP: Home Rehabilitation Program

HS: Human Services

HUD: Housing and Urban Development

HVAC: Heating, Ventilation, and Air Conditioning **ICE:** Immigration and Customs Enforcement

ICEMA: Inland Counties Emergency Medical Agency

IEP: Individualized Education Program IEUW: Inland Empire United Way IGT: Intergovernmental Transfers IHSS: In-Home Supportive Services

IHSSPA: In Home Supportive Services Public Authority

ILP: Independent Living Program

IMLS: Institute of Museum and Library Services

IP: Internet Protocol

IRNET: Inland Regional Narcotics Enforcement Team

ISD: Information Services Department

ISF: Internal Service Fund **IT:** Information Technology

ITSD: Information Technology and Support Division

IVDA: Inland Valley Development Agency

JDAC: Juvenile Detention and Assessment Center JIMS: Jail Information Management System

JJCPA: Juvenile Justice Crime Prevention Act

JOCS: Job Order Contract System JPA: Joint Powers Authority JPF: Juvenile Probation Funding

JTGC: Joshua Tree Government Center

Kin-Gap: Kinship Guardianship Assistance Program

LAD: Leasing and Acquisition Division

LAFCO: Local Agency Formation Commission

LEED: Leadership in Energy and Environmental Design **LEINC:** Law Enforcement Intelligence Network Center

LET: Let's End Truancy

LFGES: Landfill Gas Extraction System **LGRP:** Lake Gregory Regional Park

LIFT: Low Income First Time **LIHP:** Low Income Health Plan

LLUMC: Loma Linda University Medical Center

MAA: Medi-Cal Administrative Activities

MDAQMD: Mojave Desert Air Quality Management

District

MDCs: Mobile Data Computers **MHM!:** My Health Matters!

MHSA: Mental Health Services Act

MHz: Megahertz

MIPPA: Medicare Improvements for Patients and

Providers Act

MOE: Maintenance of Effort

MOU: Memorandum of Understanding MRI: Magnetic Resonance Imaging MSA: Master Settlement Agreement

MSSP: Multipurpose Senior Services Program

N/A: Not Applicable

NACCHO: National Association of County and City

Health Officials

NACo: National Association of Counties NBAA: National Business Aviation Association NEPA: National Environmental Policy Act

NHoR: New Hall of Records

NIP: Neighborhood Initiative Program **NISG:** Neighborhood Initiative Special Grant

NPDES: National Pollutant

NSP: Neighborhood Stabilization Program

OAA: Older Americans Act

OCE: Office of Compliance and Ethics.

OHV: Off-Highway Vehicle **OMB:** Ombudsman

OM&M: Operations Maintenance and Monitoring

OPF: Official Personnel File

OSHA: Occupational Safety and Health

Administration **PA:** Public Authority

PACE: Pro Active Code Enforcement Program **PACE:** Process Approach to Case Excellence **PATH:** Project for Assistance in Transition from

Homelessness

PBX: Private Branch Exchange

PC: Penal Code

PCE: Perchloroethylene

PCI: Pavement Condition Index **PCO:** Probation Corrections Officer

PD: Public Defender

PEI/TREP: Prevention and Early Intervention/
Transportation Reimbursement Escort Program **PERC:** Performance, Education and Resource Center

PFA: Planning Funding Agreement **PG:** Programmed Maintenance

PH: Public Health



PHER: Public Health Emergency Response

PID: Program Integrity Division

PIMS: Property Information Management System

PIN: Personal Identification Number PLF: State Public Library Fund PLH: Public Lands Highway PM: Programmed Maintenance

PO: Probation Officer **POS:** Point of Sale

POST: Peace Officers Standards of Training

Prop: Proposition

PSART: Perinatal Screening, Assessment, Referral

and Treatment

PSD: Preschool Services Department

PSE: Public Service Employee

PSIC: Public Safety Interoperable Communications

PSOC: Public Safety Operations Center **PSSF:** Promoting Safe and Stable Families **RIAC:** Range Improvement Advisory Committee

RDA: Redevelopment Agency

RESD: Real Estate Services Department

RIP: Retirement Incentive Program

ROPS: Recognized Obligation Payment Schedules

ROV: Registrar of Voters

RPTTF: Redevelopment Property Tax Trust Fund **SAMHSA:** Substance Abuse and Mental Health

Services Administration

SANBAG: San Bernardino Associated Governments **SANCATT:** San Bernardino County Auto Theft Task Force

SAPT: Substance Abuse Prevention and Treatment

SB: Senate Bill

SBCL: San Bernardino County Library **SBCM:** San Bernardino County Museum

SBPEA: San Bernardino Public Employees' Association

SBVEZ: San Bernardino Valley Enterprise Zone **SCAAP:** State Criminal Alien and Assistance Program **SCAG:** Southern California Association of Governments **SCAQMD:** South Coast Air Quality Management District

SCBA: Self-Contained Breathing Apparatus

SCE: Southern California Edison

SCSEP: Senior Community Service Employment

Program

SED: Seriously Emotionally Disturbed **SHPO:** State Historic Preservation Office

SIA: Senior Information and Assistance
SMARA: Surface Mining and Reclamation Act

SRZS: Safe Routes to Schools

SSI/SSP: Supplemental Security Income/State

Supplementary Payment **SSN:** Social Security Number

STC: Standards for Training and Corrections

STEP: Subsidized Training and Employment Program **STOP:** Support and Therapeutic Options Program **STORM:** Storage Technology Optical Records

Management

STP: Surface Transportation Program **SWAT:** Special Weapons and Tactics

SWBPI: Southwest Border Prosecution Initiative **SWMD:** Solid Waste Management Division

TA: Transition Authority

TAD: Transitional Assistance Department

TAY: Transitional Age Youth
TBD: To Be Determined
TC: Transitional Conferences
TCE: Trichloroethylene

TDM: Team Decision Making

TENS: Telephone Emergency Notification Section

TFS: Team Foundation Services

THPP: Transitional Housing Program-Plus

TOP: Training Online Program **TOT:** Transient Occupancy Tax

TRANs: Tax Revenue Anticipation Notes

U.S. Postal: United States Postal UDEL: Uniform District Election Law ULEV: Ultra Low Emission Vehicle UPP: Cash Aid for 2 Parent Families UPS: Uninterruptible Power Supply USDA: US Department of Agriculture

VA: Veterans Affairs

VEAP: Veteran Employment Assistance Program

VITA: Volunteer Income Tax Assistance

VLF: Vehicle License Fee

VOIP: Voice Over Internet Protocol

VSS: Visual Source Safe

VVEDA: Victor Valley Economic Development

Authority

WAN: Wide Area Network

WDD: Workforce Development Department **WECA:** West End Communications Authority



WEX: Work Experience

WIA: Workforce Investment Act
WIB: Workforce Investment Board
WIC: Welfare and Institutions Code
WIC: Women, Infant, and Children
WPR: Work Participation Rate
WRIB: Western Region Item Bank

WTW: Welfare to Work

WVDC: West Valley Detention Center

WVJDAC: West Valley Juvenile Detention and

Assessment Center



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